

## Reflective Learning Group Facilitator - Vacancy

Wanted for Psychodynamic Diploma Training based in Chichester, from January 2018

Chichester Counselling Services (CCS) has an opening for a skilled and experienced group facilitator to join our training team in January 2018, conducting reflective learning groups within CCS's highly regarded BACP accredited Psychodynamic Counselling, 3 year part time Diploma course.

**Role:** We are seeking a group facilitator to conduct three groups of up to 10 trainees.

As part of their clinical training, CCS Diploma students have two years of weekly Personal and Professional Development Group (PPDG) from the start of their second year, when they are also starting clinical practice and will have entered supervision and therapy.

**Experience/skills required:** Familiar with and working in sympathy with psychodynamic training approach; qualified in psychodynamic group work; experience in providing group work in a training context is essential.

**When:** Year 2 group Tuesdays 7.45 - 9.15 pm and two Year 3 groups Wednesdays 6 pm to 7.30 pm and 7.45 pm – 9.15 pm throughout Term 2 and 3 (January to July 2018 except half terms and Easter vacation) as well as regular meetings with training team and Training Manager. Some flexibility is required in order to attend meetings on different days of the week, including 3 Saturday's.

**Where:** Training venues will be in central Chichester

**Remuneration:** To be negotiated dependent on qualifications and experience.

For further information please contact [office@ccs-counselling.org.uk](mailto:office@ccs-counselling.org.uk), 01243 789200  
To apply, please download from our website and complete a Job Application Form and submit with a covering letter to the Training Manager,  
Chichester Counselling Services, 106 – 108 The Hornet, Chichester, West Sussex PO19 7JR  
<http://www.ccs-counselling.org.uk/trainingopportunities.html>  
Closing date: 12th January 2018. Interview dates TBC.

**CHICHESTER COUNSELLING SERVICES (CCS)  
REFLECTIVE LEARNING GROUP FACILITATOR - JOB DESCRIPTION**

**Job Title:** Reflective Learning Group Facilitator for counsellor training group  
(Personal and Professional Development Group (PPDG))

**Responsible to:** Training Manager

**PURPOSE OF THE GROUP/POST**

The reflective learning group has a central role in CCS counsellor training. It provides an arena for self-reflection and development of insight into psychodynamic individual and group processes, as well as supporting students' learning and fostering cohesion as a cohort.

**RESPONSIBILITIES OF THE POST HOLDER**

1. To facilitate unstructured reflective learning groups as directed by the Training Manager and as stated in CCS's Student Handbook, throughout all teaching weeks for the academic year;
2. To support and foster students' learning about psychodynamic processes and group theory and processes, via the experiences of the group as well as relevant reading, and to help students to relate their experiential learning back to their academic and clinical progress in training;
3. To bring into the group any issue that is manifesting itself and which may be relevant to students' progression with their training, and to encourage students to identify any need for liaison with personal therapists or course staff as these arise;
4. To adhere to the confidentiality requirements of CCS, maintaining confidentiality in accordance with this training role, in accordance with CCS policy and as directed by Training Manager;
5. To keep attendance registers and submit these termly to the Training Manager;
6. To raise with the Training Manager as appropriate any issues which arise which are not resolvable within the group;
7. To raise with the Training Manager as appropriate any issues which may affect students' progression or wellbeing on the training and/or may affect the wellbeing of the wider CCS community;

8. To work in adherence to the BACP Ethical Framework;
  9. To develop an overview of the student at Chichester Counselling Services, incorporating all aspects of the training, and to conduct the groups as an integrated part of the wider training;
  10. To facilitate termly use of a self-assessment form as part of students' learning process within the group;
  11. To meet termly or as required with Training Manager and to attend as required termly year group meetings, termly course appraisal meetings with students, whole training team meetings, termly whole staff meetings ;
  12. To work to the BACP Ethical Framework.
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- This post is paid at CCS' prevailing hourly rate for each session. Attendance at course appraisals is paid ½ hour. Attendance at other meetings is paid at CCS prevailing meeting rate.

**CHICHESTER COUNSELLING SERVICES (CCS)  
REFLECTIVE LEARNING GROUP FACILITATOR – PERSON SPECIFICATION**

<b>Qualifications, Skills and Knowledge</b>	<b>Essential</b>	<b>Desirable</b>
Relevant professional psychodynamic or psychoanalytic counselling or psychotherapy qualification and group qualification	<input type="checkbox"/>	
Accreditation/registration with professional body such as UKCP, BACP or other well-recognised professional bodies, or working towards	<input type="checkbox"/>	
A proven record of experience in clinical counselling/psychotherapy practice in organisational/service-based contexts, and/or group analytic experience	<input type="checkbox"/>	
Significant experience of employment within an organisation/team setting	<input type="checkbox"/>	
Experience in delivering training/education		<input type="checkbox"/>
Ability to work on own initiative	<input type="checkbox"/>	
A commitment to on-going personal development and training	<input type="checkbox"/>	
Commitment to working within the BACP ethical framework	<input type="checkbox"/>	
Strong administration and organisation skills	<input type="checkbox"/>	
Strong verbal and written communication skills	<input type="checkbox"/>	
Competent user of computer software including Microsoft Office		<input type="checkbox"/>
Confident and collaborative as a team member and contributor	<input type="checkbox"/>	